



From Little Acorns to Mighty Oaks

16 July 2019

Dear Parents

AFTER-SCHOOL ACTIVITIES FOR AUTUMN 1 2019

Please find attached a list of ASC activities for next term. The list shows the number of spaces available per club. Booking will be online via Parentmail on a first come, first served basis. The booking process will open at 7pm today (Tuesday 16 July 2019) and close at 5pm on Friday 30 August 2019. You will be able to book on your chosen activity and then continue through to Payment, paying using the Shopping Basket.

Each club has the correct number of spaces available and once these are filled, you will be automatically placed on a waiting list. Once you have a place on a club, you will then be sent a collection information form to complete and submit via the Forms module on Parentmail. That will arrive at any time up to and including the INSET days. Please note that if you book onto an activity and have also booked After-School Club (ASC) until 1630, we will automatically cancel you off the ASC session. If you have booked ASC beyond 1630, we will leave your child on those later sessions.

If you are booking onto an activity and you have not yet completed one of the new Admission Forms, please do so as soon as possible to ensure that we have your correct and up to date details including your child's medical information. Copies of the form are available from the Acorn office, the school office and the Acorn website. Copies of the new Admission & Charging Policy including the Centre's Terms and Conditions should already have been received by you.

We hope that this is a simpler and a fairer way to book clubs and look forward to your feedback in due course.

Yours sincerely

Mrs Lorna Hodgett
Manager