



Chairperson: Jenny Gois  
Registered Charity no. 1056448  
Empingham Road, Stamford,  
Lincolnshire, PE9 2SR  
Tel 01780 756056  
ptfa@malcolmsargent.lincs.sch.uk  
www.malcolmsargentschool.co.uk

**Malcolm Sargent School PTFA Meeting  
Tuesday 23<sup>rd</sup> May 2023 at 7 pm in the Staff Room**

**AGENDA**

- |    |  |                 |
|----|--|-----------------|
| 1  | <b>Welcome and Apologies</b>   | Jenny           |
| 2  | <b>Minutes of Previous Meeting on 25 April 2023</b>  | Jenny           |
| 3  | <b>Matters Arising From Minutes</b>  | Committee       |
| 4  | <b>Eligibility, Quorum and Declarations of Interest</b>  | Committee       |
| 5  | <b>Treasurer's Report</b> <ul style="list-style-type: none"><li>• Financial Summary</li></ul>                  | Abi             |
| 6  | <b>Communications Report</b>   | Michelle        |
| 7  | <b>Retail Report</b> <ul style="list-style-type: none"><li>• Secondhand Uniform</li><li>• SK Lottery</li></ul> | Karen<br>Kirsty |
| 8  | <b>Disco Report</b> <ul style="list-style-type: none"><li>• Update Summary</li></ul>                           | Sam             |
| 9  | <b>School Report</b> <ul style="list-style-type: none"><li>• Update Summary</li></ul>                          | Katie           |
| 10 | <b>Summer Fayre</b> <ul style="list-style-type: none"><li>• Update Summary</li></ul>                           | Tina            |
| 11 | <b>Any Other Business</b> <ul style="list-style-type: none"><li>• Shed tidy</li></ul>                          | Committee       |
| 12 | <b>Date of Next Meetings</b><br>Tuesday 20 <sup>th</sup> June  |                 |