



Chairperson: Kirsty Kent
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Malcolm Sargent School PTFA Meeting
Tuesday 16th January 2024 7pm in the Staff Room
AGENDA

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| 1 | Welcome and Apologies | Kirsty |
| 2 | Minutes of Previous Meeting from 7 Nov 2023 | Kirsty |
| 3 | Matters Arising From Minutes | Committee |
| 4 | Eligibility, Quorum and Declarations of Interest | Committee |
| 5 | Treasurer's Report <ul style="list-style-type: none">• Financial Summary• Easyfundraising | Abi |
| 6 | Communications Report | Tina |
| 7 | Disco Report | Sam |
| 8 | Retail Report <ul style="list-style-type: none">• Secondhand Uniform• SK Lottery | Karen |
| 9 | School Report <ul style="list-style-type: none">• Update Summary | Katie |
| 10 | Christmas Fayre <ul style="list-style-type: none">• Update Summary | Committee |
| 11 | Any Other Business <ul style="list-style-type: none">• Vacant Committee position – Fayre Coordinator• Gift amnesty / Christmas jumper collection | Committee |
| 12 | Date of Next Meetings
Tuesday 20 th February | |